**LOUISIANA STATE BOARD OF ELECTROLYSIS EXAMINERS**

**MEETING MINUTES**

DATE AND TIME: Monday January 21, 2019, 7:30 AM

LOCATION: East Jefferson General Hospital 4200 Houma Blvd. Dreyfus Room 1 Metairie LA 70006

The meeting was called to order by Tonya Freeman at 7:44 AM

**Roll Call:**

Tonya Freeman, Chair

Julie Bennett, Treasurer

Nicole Rogers, Physician to the board

Public Present: None

Reading of the minutes from 10-29-18. Ms. Freeman requested that we leave off her credit card digits. NR moved to accept the minutes as read. Ms Bennett seconded. All voted in favor.

Treasurer’s report:

Ms. Bennett read the balance from the most recent bank statement as of end December is $19,345.40. End of Nov was 15,645.40. There was some discussion about mileage. Dr. Rogers moved that we approve the treasurer’s report. Ms. Bennett seconded. All voted in favor of approving the treasurer’s report.

**Report from Board Members:**

-Betty Jean Morrison had gotten information so she could get her Tennessee license. They did issue her a temporary license for now.

-Karen Jenkins has been trying to obtain her Arkansas license but will probably have to get an attorney because they require an electrolysis license but do not have anyone to regulate the board. The board is saying they are not getting any of the emails or certified mail that is sent by her or Ms. Freeman. Ms Jenkins has many people asking that she get certified but is getting the run around there.

2 people received their licenses: Ashley Taylor and Ms. Nicole Martinez.

There were several license applications we did not get in 2016 but they were postmarked correctly. Two electrologists have never been late and we did not receive theirs, probably due to the flooding in Baton Rouge. One person has paid 2017 and 2018 on time (and has proof she wrote the checks out) but did not want to pay a late fee from 2016. Dr. Rogers suggested we waive that for her. Ms. Bennett and Ms. Freeman concurred. Ms Freeman said that another person also had a perfect record and was late back in 2016 so we decided to waive. John Houye also was late and preferred to just drop his license.

Ms Freeman discussed how there are a number of electrologists that are practicing without a license. As a board we need to identify them and turn them into the attorney general’s office.

Another person is refusing to pay any license renewal fee because a colleague got credit for CEU’s which were the same as hers (but got refused by the board). There was a discussion about how the CEU requirements are considered too restrictive by electrologists who would prefer to recycle existing other (nursing, etc) CEUs. Dr Rogers re-iterated that we need to continue to give them guidance and suggestions (AEA national organization, Dragos School booklet (convenient), LEA meetings in April, etc)

Ms. Freeman reported that Sandra Martinez contacted the board to possibly re-open her school for electrolysis. She has been a licensed instructor in the past, but let her license lapse. The school has been closed for a number of years. Ms Freeman is also interested in renewing her instructor license because so many people are requesting electrolysis education. But Ms. Freeman would not be able to have a school or apprenticeship program until she was off the board.

Ms. Freeman asked if she can go ahead and issue license renewals to applicants who have their materials complete and provide appropriate CEU’s. Dr. Rogers and Ms. Bennett both agreed that yes she could go ahead in order to not hold up progress. But if Ms. Freeman had questions and wanted to review applications with the board we would also discuss together. They agreed that topics related to hair, hormones, infection control, etc should be considered relevant CEU’s. There was a discussion how we do not want to be TOO unreasonable given the competitive forces (such as laser hair removal) that already contribute to a dwindling number of electrologists.

Ms. Freeman reported that another applicant does not want to pay a $50 late fee because it was sent twice and returned to her. The post office rejected the address and sent it twice back to her. When it was finally sent certified, Ms. Freeman received it. The address was obscured by the postal sticker. Dr Rogers suggested the board waive her fee and Ms. Bennett agreed.

Dee Vallette had sent materials to the board to apply for an instructor’s license but was not ultimately able to attend today’s meeting. She is trying to use credits from Tulane University in order to qualify for teaching. They reviewed how she has speaking, public health and communication classes. Initial review of the rules and regulations suggested that the board could probably accept these classes. Dr. Rogers moved that we table the discussion of Ms. Vallette’s application for instructor license until she can be present to explain her college transcript. Ms. Bennet seconded and all voted in favor. Ms. Freeman said she would inform Ms. Vallette about the next meeting date so that she could be present.

The next board meeting was set for Monday April 29st, 2019 at 7:30am.

Meeting was adjourned at 9:00am